

**Approved Meeting Minutes**  
**Monday April 28, 2025**  
**WHITE POTATO LAKE DISTRICT COMMISSIONERS**  
**BRAZEAU TOWN HALL**  
**10892 PARKWAY RD, POUND WI 54161**  
<https://www.wpldistrict.org>

This is a quarterly meeting of the White Potato Lake District Commissioners.

The meeting was held on Tuesday April 28th, 2025, at 6:00 pm via Zoom.

Notice of this meeting was given to the public at least 24 hours prior to the meeting, by forwarding the complete agenda to the Town of Brazeau and by posting to public bulletin boards at the Brazeau Town Hall, Rescue building, the White Potato Lake (WPL) Sanitary Building on Walkers Bay Road, and the Lake District website: <https://www.wpldistrict.org>

1. Chairperson Bob Wittmann called the meeting to order at 6:00 p.m.
2. The Pledge of Allegiance was conducted.
3. Roll Call: The secretary conducted roll call. Commissioners present included: Bob Wittmann, Mark Wildenberg, Gwen Schaefer, John Kneibel, Keith Schneider-Absent
4. Agenda Approval: Motion made by Gwen Schaefer to accept the agenda. Motion was second by John Kneibel. The motion was voted and carried.
5. Minutes of March 4th, 2025 quarterly meeting: A Motion made by Gwen Schaefer and seconded by John Kneibel to approve the minutes. The motion was voted and carried.
6. Treasurer's Report: Gwen Schaefer, District Treasurer, gave the Treasurer's Report. No action required on treasurer's report.
7. Discussion Items with action
  - a. The district had several volunteers attend the Wisconsin Lakes and Rivers Convention on March 26<sup>th</sup> – 28<sup>th</sup>. They shared what information they gathered with the board. It was suggested a separate meeting be arranged to discuss their notes, potential vendors and other contacts they have acquired.
  - b. Agenda posting- A motion was made by Mark Wildenberg and second by Gwen Schaefer. The motion was voted and carried to approve the agenda posting at the following sites:
    - White Potato Lake District Website.
    - Bulletin board outside Wouters Front Bar. 13127 S White Potato Lake Rd, Pound, WI 54161
    - Brazeau Town Hall. 10892 Parkway Rd, Pound, WI 54161
    - The Brazeau Emergency Building. 11438 Parkway Rd, Pound, WI 54161
  - c. 2025 budget was discussed. There will be follow-up meetings to draft the 2025 budget.
  - d. Discussion to make sure someone from the district attends all Town Board Meeting and reports back about issues that pertain to the Lake.
  - e. Gwen Schaefer is look into getting insurance quotes for workman's comp insurance. She has several company's putting together quotes.
8. Committee Reports with possible action:
  - A. Communication Committee: Mark Williams reported the following.
    - a. The committee presented the board with a draft of the spring newsletter to be mailed out in May. There was a need to condense some articles to make them fit. A Motion

made by Mark Wildenberg to approve the newsletter with changes discussed. The motion was seconded by Gwen Schaefer. The motion was voted and carried.

- b. The committee created a flowchart to monitor the development of the newsletter sent out to members.
  - c. The committee created a flowchart to organize the website as well as a website information submission request form for others to use.
- B. AIS Committee: Bob Wittmann reported the following.
- a. Bob Wittman will contact our weed harvesting contact and set up 4 dates for the summer.
  - b. Onterra's stake holders survey report is complete and a meeting is set up for May 9<sup>th</sup>.
- C. Policy Committee: Christine Jensema reported the following.
- a. The committee had a meeting in March. They reviewed the list of policies that were recommended by the board. They prioritize them and are working on record retention, documentations version and control, how to create projects, and policy for meeting minutes.
  - b. The committee created a training packet and a list of members that can fill-in for the Parliamentarian in case of absence.
- D. Fisheries Committee: John Kneibel reported the following.  
Discussion about the WDNR doing the spring fish survey that is in progress. Results will be on the WDNR website sometime this next winter.
- E. Projects Committee: John Kneibel reported:  
Committee shared information on what they are working on.
- 9. Items for next agenda: To be submitted to Chair.**
- 10. Next Meeting: May 21<sup>st</sup>, 2025 both in person and Via Zoom**
- 11. Upcoming meetings:**
- a. 5/21 – 6:00 pm. both in person and Via Zoom
  - b. 6/10 – 6:00 pm. both in person and Via Zoom
  - c. 7/19 – 9:00 am. annual membership meeting followed by the Board meeting. **(in person only)**
  - d. 10/14 – 6:00 pm. both in person and Via Zoom
- 12. Adjournment: Motion to adjourn by Gwen Schaefer and seconded Mark Wildenberg. The motion was voted on and approved to adjourn the meeting at 8:08 pm.**

Mark Wildenberg  
District Secretary  
Draft 5/14/2025